

Constitution of the Blaenau Gwent Heritage Forum

Blaenau Gwent Heritage Forum has been established with the encouragement and support of Blaenau Gwent County Borough Council to provide contact between local heritage: historical organisations and other organisations, and to support projects in keeping with the aims and objectives of the Blaenau Gwent Heritage Forum (hereafter BGHF). Free membership will consist of private individuals, together with representatives of Blaenau Gwent County Borough Council and local Town Councils and other voluntary Societies.

Principles and Objectives:

The BGHF will seek to disseminate, record and preserve information concerning the archaeology, history and other matters of heritage relating to the general area. Close co-operation will be sought with Blaenau Gwent County Borough Council and other local Town councils and voluntary organisations whether or not these are situated within the Blaenau of Gwent and not just the lesser area lying within the boundaries of the current County Borough of that name. Such co-operation will not affect the BGHF's independent status.

Aims:

To encourage local heritage in all forms; to make archival and other material/information available to all through local organisations such as Blaenau Gwent museums; library services; and educational services and whenever possible to assist with heritage projects of benefit to schools, the wider community and visitors. This will be achieved via the BGHF's bi-annual journal and the BGHF's website which is currently found at [BGHF Home - BGHF \(blaenau-gwent-heritage-forum.co.uk\)](http://BGHF Home - BGHF (blaenau-gwent-heritage-forum.co.uk))

Funding:

Funds received or raised by the BGHF will be used for agreed projects and activities and to cover any related costs to the BGHF. An elected Treasurer will supervise accounts and, together with the chairperson will normally sign cheques. If through illness or absence either chairperson or Treasurer is unavailable then either the Deputy Chairperson or Secretary will act as a second signatory. Accounts will run from 1st of January to 31st December each year and be presented, duly audited at the BGHF A.G.M. normally held in March.

Dissolution:

In the event of the BGHF dissolution any outstanding debts are to be settled. All assets must then be made over to a suitable charity or other non-profit organisation not necessarily local and no individual member is to benefit. All archival and other material remaining in the BGHF's possession must be passed to an appointed liquidator who will deposit such materials in a repository readily accessible to the general public.

Structure and Organisation:

Officers:

Chairperson,
Deputy Chairperson,
Secretary,
Treasurer,
Editor,
Website administrator.

The above officers to be elected annually at the BGHF's AGM or at an extraordinary meeting if such a meeting is deemed necessary to conduct the business of the BGHF.

Subcommittees:

A temporary sub-committee consisting of chairperson, and secretary plus two other elected BGHF members may be convened to deal with special matters when and if these arise.

Meetings:

The Forum will meet on the third Monday of every month at Tredegar Library or in another suitable location should this be required. Extraordinary meetings can be called if and when required providing appropriate notice is given. The day and time may be influenced by the availability of the meeting room.

First Draft July 2006. (Revised September 2021.)